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Meeting & Date:	Joint Strategic Economic Committee Meeting – Thursday, 12 October 2016		
Subject:	Commissioning Group Project Highlight Reports		
Attachments:	None		
Author:	Ian Durston	Total no of sheets: (inc cover sheet)	63

Papers are provided for:	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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Summary & Recommendation:

Summary

Highlight Reports for each project and an overall summary table are presented for all LGF and other LEP projects. These reports have been reviewed by the Commissioning Group.

Reports are also now included for the following LEP projects:

- Higher Futures
- Careers & Enterprise Company Enterprise Advisor Network
- Growth Hub
- GPIF

The reports have now been arranged under the various funding streams involved.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Local Growth Fund (Growth Deals 1 and 2)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/001/A350	A350 Improvements	WC	Complete	Complete	
LGF/1516/002/A429	A429 Malmesbury	WC	Complete	Complete	
LGF/1516/004/PSP	Porton Science Park	WC	G	AG	All funding secured. Design and Build contractor appointed. Security fencing underway with full start on site in September.
LGF/1516/005/LSTF	Local Sustainable Transport Fund (Swindon)	SBC	G	G	Work progressing to programme.
LGF/1617/001/A350	A350 Dualling Bypass (Badger – Brook + Chequers)	WC	G	G	OBC approved by Board. Badger sett requires closure – minor risk to programme.
LGF/1617/003/SRT	Swindon Rapid Transit	SBC	G	G	Options Assessment Report in process of being updated. Meeting with ITA on business case scope required when OAR approved.
LGF/1617/005/JNC15	M4 Junction 15	SBC		AG	Confirmation that project will be funded through Highways England Growth and Housing Fund not now expected until September/October. Affects release of £3.7m of LGF back into SWLEP.
LGF/1617/006/JNC16	M4 Junction 16	SBC	AR	AG	Contractor starting to mobilise but awaiting establishment of contract. No major issues.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



LGF/1617/007/MH	Mansion House (Corsham)	WC	AR	R	Change Control Notification to be produced to reflect change in timescales. Will remove red rating for next report.
LGF/1617/008/SBX	Swindon Bus Exchange	SBC	AR	AR	CPO has been awarded in favour of SBC but is being challenged. Timescales slipped by 1 year as a result. A review is being commissioned of the Bus Exchange options to identify alternative layouts that would achieve the same objectives as the current proposal but would negate the land issues currently delaying scheme delivery.
LGF/1617/009/YWA	A350 Yarnbrook/ West Ashton Relief Rd	WC	AR	AR	Ecology for planning application having an impact on programme timescales. Nearing resolution.
LGF/16/17/010/JNC17	M4 J17 Capacity Improvement	WC	AG	AG	A way forward on junction layout and funding source has been agreed with Highways England. Cash-flowing being investigated to allow earlier delivery of scheme.

Department for Transport – LGF (Growth Deal 1)

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (i)	New Eastern Villages - Great Stall Bridge	SBC	AR	AG	Design work on hold pending DfT acceptance of modelling and completion of strategic hierarchy review.
LGF/1516/003/EV (iia)	New Eastern Villages - Greenbridge Roundabout (Package 1)	SBC	AG	AG	Construction work underway. Minor slippage due to unexpected ground conditions. Due for completion in January 2017.
LGF/1516/003/EV (iib)	New Eastern Villages -West of A419 (Package 2)	SBC	G	G	No work currently being carried out. Preliminary design due Dec 2018.
LGF/1516/003/EV (iii)	New Eastern Villages A420 Gablecross	SBC	AR	AR	Design work on hold pending DfT acceptance of modelling and completion of strategic hierarchy review.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Department for Transport - Retained					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (iv)	New Eastern Villages Southern Connector Road	SBC	AR	AR	Cost estimate increase due to design specification changes and increased risk allowance.
LGF/1516/003/EV (v)	New Eastern Villages White Hart Junction	SBC	AR	AR	Design work on hold pending DfT acceptance of modelling and completion of strategic hierarchy review.. Cost estimate increased due to results of QRA.
LGF/1516/003/EV (vi)	New Eastern Villages Business Case	SBC	AR	AR	Options Appraisal Report (OAR) and Appraisal Specifications Report (ASR) complete – have been sent to DfT for approval but DfT workload delaying response.
LGF/1617/002/WI	Wichelstowe Infrastructure	SBC	G	G	DfT Retained Scheme. Commencement of work dependent on Joint Venture agreement. Highlight Report to be produced when work starts.
LGF/1617/004/CSH	Chippenham Station Hub	WC	G	AG	Preferred scheme identified. Meeting with Network Rail in September to gain agreement.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



City Deal					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/006/CD	Higher Futures	WC & SBC	AG	AR	Achievement of outputs is proving slow. Full action plan of mitigation activity produced.

Careers and Enterprise Company (CEC)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GEN/001/CEC	Enterprise Advisor Network	WC & SBC		G	Project going well with 40 schools/colleges & 34 Enterprise Advisers officially engaged with EAN since delivery began Jan 2016.

Department of Business Energy and Industrial Strategy (BEIS)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GEN/002/GH	Growth Hub	LEP		AG	Positive delivery to date. More interactive portal to be developed during 16/17.

**LEP Programmes
Highlight Report to Board (14 September 2016)**






Growing Places Infrastructure Fund (GPIF)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GPIF/001/CAS	GPIF – Castledown Business Park	WC		G	£2.54m loan paid to project in 14/15. Repayment when funding is required to satisfy the drawdown requirements of other projects as they come forward.
LEP/GPIF/002/KIM	GPIF - Kimmerfields	FSL		AR	Funding agreement has been signed, but release of monies is dependent on recipient entering into their own funding agreement with a developer by the end of 2016. This has not yet happened due to delays with a CPO.
LEP/GPIF/003/PL	GPIF – Park Lane Corsham	Bath ASU		AG	Delays have been experienced in signing the funding agreement due to issues with the security provided by the recipient. These have now been resolved and a funding agreement and release of monies is expected shortly.
LEP/GPIF/004/WCH	GPIF - Wichelstowe	SBC		AG	There have been issues with the recipient over the complexity of the required funding agreement. A more simplified version is being looked at with discussions taking place between recipient and Ashfords.

Key

Project Status

	Red	Amber Red	Amber Green	Green
	R	AR	AG	G

Direction of Travel

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

Milestones

BLUE – complete, **GREEN** - on track, **AMBER** - at risk, **RED** – will be late/is late.

Local Growth Fund (Growth Deals 1 and 2)

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/004/PSP	Porton Science Park	Richard Walters	Wiltshire Council	G	AG	

Project Description

First phase of construction of Porton Science Park, comprising 45,000 sq. ft. of laboratory and office space. Also construction of initial infrastructure, including services and utilities, for the delivery of later stages of development.

What does our path look like? (Gantt Chart)

Milestone	Baseline	Forecast / Actual
Submission of ESIF outline application		Completed
Publication of Prior Information Notice in OJEU	July 2015	Completed
BREEAM design review - planning		Completed
Invitation from the Managing Authority to submit a full application		Completed
Commence review of planning permissions/pre-app		Completed
Submission of planning application for BREEAM scheme		Completed
Submit ESIF full application		Completed
Confirmation of agreement to fund – In Principle		Completed
Prequalification questionnaire (PQQ) issued to potential contractors	Nov 2015	Completed

Are we on track? (Issues)

AG – Funding: ERDF Agreement signed with DCLG. Funding envelope now secured in its entirety.

G – Works: Managed changes in the project build team. Installation of security fence now underway. Lease with Dstl signed. D&B contractor appointed.

G – Marketing: Website under development, to launch alongside announcement of construction commencing on site (scheduled September). Comms plan to be updated. Discussions and engagement with Tetricus occupiers ongoing.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Funding Agreement Signed	May 2016	Completed
Award contract through OJEU	April 2016	Completed
Start on site	May 2016	September 2016
Commence full marketing (soft marketing already on-going)	April 2016	September 2016
Completion of incubation and innovation centre	August 2017	September 2017

What are we spending?

£Ms	2015/2016				2016/2017				2017/2018				Total	
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Profiled LGF							£0.6m	£1.18m			£2.22m		£4.0m	
Actual LGF														

Total Project spend to date: £0.858m

Total project cost: £9.6m

A change control will be developed and submitted to the LEP to reflect the above proposed changes to the profile.

What have we done this quarter (Progress) What do we need to do in the next 2 months (Actions)

<ul style="list-style-type: none"> Appointed main contractor (Rydon) Completed Lease with Dstl Continued engagement with current Tetricus tenants Appoint replacement Project Manager 	<ul style="list-style-type: none"> Implement security fence Maintain and increase marketing activity Ground breaking ceremony Confirm occupational terms for incubation and Grow On space. Specify operator requirement
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**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/005/LSTF	Local Sustainable Transport Fund	James Jackson	Swindon Borough Council	G	G	

Project Description

Project delivers a series of sustainable transport infrastructure schemes that support the delivery of Swindon’s strategic growth areas (Eastern Villages, Wichelstowe and Tadpole Farm). Includes toucan crossing upgrades, colleges and school grants and Wichelstowe cycle track enhancements (resurfacing, lighting, crossing improvements, signing etc).

What does our path look like? (Gantt Chart)

	Planned	Forecast/Actual
2016/17 Eastern Flyer		
Options assessment	March 16	March 16
C2 surveys	March 16	Not required
Define package of works	April 16	April 16
Prelim drawings	May 16	May 16
Hand over for detail design PD	May 16	May 16
TP consultation route wide	May 16	May 16
Tender package	June 16	Jun 16
Procurement	July/August 16	July August 16
Deliver improvement	March 17	March 17
2016/17 Subways and crossings		
Define package of works	April 16	April 16
Agree delivery mechanism	May 16	May 16
Handover project delivery	May 16	May 16
Deliver improvements	March 17	March 17
2016/17 Covingham Drive cycle route		
Options assessment	March 16	March 16
C2 survey	March 16	March 16
Scope of prelim design highlighting risks	April 16	April 16

Are we on track? (Issues)

2016/17 Eastern Flyer

G – Delivery programme schedule -16/17 Delivery by walk and build agreed with SBC in house team. Procurement ITT for Covingham prepared awaiting final scheme confirmation following planning and internal feedback.

**LEP Programmes
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TP Consultation internal and external	April/May 16	May 16
Prelim design	May 16	May 16
Handover for detail design PD	May 16	May 16
Tender Package	June 16	June 16
Procurement	July/August 16	July/August 16
Deliver improvements	March 17	March 17

What are we spending?

Forecast £Ms	2015/2016				2016/2017				2017/18			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Profile (LGF)			.62	.63			.52	.73			.62	.63
Actual (LGF)			.08	1.17								

Total project spend to date = £1.25m out of a total project budget of £3.75m

What have we done in the last 2 months

- Scoping – Finalise scheme detail.
- Programme Eastern Flyer –
- Early engagement with project delivery
- C2 survey undertaken where required
- Land ownership identified
- Risk and mitigation of scheme detail provided

What do we need to do in the next 2 months (Actions)

- Budget – confirm prioritisation and proceed
- Finalise preliminary drawings and scope of work
- Agree procurement strategy
- Commission CH2 support where required
- Consult both internal stakeholders, Councillors and public

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/001/A350	A350 Chippenham Bypass Dualling (Badger-Brook & Chequers)	Robert Murphy	Wiltshire Council	G	G	

Project Description

Dualling of A350 at Chippenham between Badger and Brook roundabouts and dualling of approaches north and south of Chequers roundabout.

What does our path look like? (Gantt Chart)

Milestone	Baseline	Forecast/Actual
Interim Outline Business Case (OBC) produced	October 2015	October 2015
Start detailed design	February 2016	February 2016
OBC completed	March 2016	March 2016
OBC approval	May 2016	May 2016
Stakeholder consultation complete	June 2016	October 2016
OJEU Prior Notification Notice (PIN) published	October 2016	October 2016
Complete detailed design (for procurement)	November 2016	November 2016
OJEU Contract Award Notice	March 2017	March 2017
Full Business Case (FBC) submission	March 2017	March 2017
FBC approval	April 2017	April 2017
Start of construction works contract	May 2017	May 2017
Main construction start	June 2017	June 2017
Construction complete	July 2018	July 2018
Opening date	August 2018	August 2018

Are we on track? (Issues/Risks)

G – Programme

- Stakeholder consultation anticipated to be complete in October 2016 in view of badger sett closure and public utilities works currently envisaged.
- Atkins has commenced internal Quality Assurance review of design packages. This is in accordance with their detailed design delivery programme.
- Badger sett closure – licence application to close sett has been prepared and submitted. Sett monitoring has identified sett is in use by badger, although this is believed to be occasional visits by a roaming individual. However, this means the sett has to be classed as “in use”. This is the reason a licence application has been submitted.
- Prior Information Notice published, and PQQ now being finalised.

G – Costs

- Badger sett closure – if the risk described above occurred, this would impact on construction costs especially if it

**LEP Programmes
Highlight Report to Board (14 September 2016)**



resulted in a prolonged delay. However, the risk is considered low as relevant actions are in hand.

- Utilities diversions: Atkins are modifying their designs to avoid the need for diversions where possible. They are also designing civils diversion/advance installation works (Brook to Badgers) that can be implemented ahead of the main contract, reducing risk of delays.

What are we spending?

£Ms	2015/2016				2016/2017				2017/2018				2018/2019				2019/20	Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Profile					0.193	0.155	0.161	0.161	4.062				2.368					7.1
Actual	0.011		0.043	0.083	0.008	0.078												0.223

Total spend to date: £0.223m

Total project budget £7.262m (to be updated following FBC development)

What have we done this month (Progress)

- Design of Cochran Bridge structure underway.
- Cochran Bridge 'Approval in Principle' formally submitted, WHC comments received and redraft now resubmitted (August).
- Missing or conflicting data from the topographic and Ground Penetrating Radar (GPR) survey now resolved.
- Highway design (alignment, foundation design, drainage) at internal draft review stage.
- Street lighting design completed and under internal review. Design to be submitted to SSE for pricing of provision of new power supply
- Site (ground) investigation completed and internal design report produced.

What do we need to do in the next 2 months (Actions)

- 'Approval in Principle' for Cochran Bridge to be submitted to Wiltshire Council for review and approval.
- Completion of flood flow conveyance capacity modelling to co-ordinate with the drainage design (verification of attenuation requirements).
- Commence Cochran Bridge detailed design.
- Submit street lighting design to be submitted to SSE for pricing of power supply connections.
- Submit services design layouts (August) to utilities companies for them to price C4 diversions.
- Continue development of detailed design and works

**LEP Programmes
Highlight Report to Board (14 September 2016)**



- Traffic signage and road marking drawing submitted to WHC for review - comments received and amendments made.
- Tree Preservation Order (TPO) felling application submitted at two locations (Chequers and Brook to Badger).
- Obtained Environment Agency flood model and flood model runs made to verify flood conveyance capacity of culverts.
- Retaining wall structure designs (four locations) underway.
- Badger sett surveyed and identified as currently uninhabited. Application being made to close sett, to minimise risk of re-inhabitation.
- PIMN published and PQQ being finalised to facilitate procurement.

- information package following Atkins internal design review process. Quality Assurance review will seek to ensure all design packages (for structures and installations) are appropriately co-ordinated.
- Continue to finalise PQQ.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/003/SRT	Rapid Transit	James Jackson	Swindon Borough Council	G	G	

Project Description

Implementation of three high quality bus routes in Swindon that support delivery of the New Eastern Villages, Wichelstowe and Tadpole Farm developments.

What does our path look like? (Gantt Chart)

	Planned	Actual
Options Assessment report route 1	Updating March 2016	March 2016
Stakeholder engagement route 1	April 2015 – March 2016	Ongoing
Appraisal Specification report route 1	March 2016	Ongoing
Scope Business Case route 1	March 2016	Ongoing
Develop Business Case	2016	
Route 2 and 3 programme to be updated following commission	March 2017	
Scheme delivery commence	April 2017	
Scheme s complete	March 2019	

Are we on track? (Issues)

G – Programme – The scheme delivery dates are some way off hence early stage of works. Liaison with ITA to agreed Business Case Scope required.

G – OAR – Update being worked on following additional survey information and modelling work. Further survey and journey time information undertaken in March 2016.

G – Strategy – Congestion and issues updated following surveys of issues taken from Thamesdown Transports existing services.

G – Budget – Scheme options will be developed in greater detail using the 2016 budget.

AG – ASR and BC scope – Liaison with ITA to take place following update of OAR.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

	2016/17	2017/2018	2018/2019	2019/2020
Profile (LGF)	.16	3.28	3.28	3.12
Actual (LGF)				

Total project spend to date = £0 out of a total project budget of £9.85m

What have we done in the last 2 months

- Options Assessment updated
- Stakeholder engagement – Further meeting have taken place with operators and internal stakeholders. Additional issues identified.
- Further surveys undertaken
- Proposal for further development and consultation on scheme elements

What do we need to do in the next 2 months (Actions)

- Programme – Further consultation and communication with key stakeholders. Including SWLEP/ITA reference need and detail of Business Case development.
- Scheme progress – Development of Preliminary design for scheme options identified within the OAR
- Agreement to proceed following consultation with Lead Member and SRO.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/006/JNC15	M4 Junction 15	Sam Howell	Swindon Borough Council		AG	

Project Description

Major improvements to M4 junction 15 slip roads and approaches in order to support delivery of New Eastern Villages and Commonhead housing developments.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Highway design	Jan 15	Jan 15
HA Modelling	Feb 2015	Feb 2015
HA scheme approval and feedback	Feb 2015	Feb 2015
Governance agreement between partners (SBC, HA and Developers)	Feb 2015	Feb 2015
Outline Business Case submission	March 2015	March 2015
Detailed design and initiate procurement	March 2015	March 2015
Contract award	Dec 2015	Dec 2015
Full business case	Dec 2015	Dec 2015
Current Programme		
Highway preliminary design	Completed	Completed
HA Modelling	Completed	Completed
HA scheme approval and feedback	Completed	Completed
G&HF Stage 2	Completed	Completed
Detailed Design	Nov 2015	Completed
HCA Viability Assessment	Nov 2015	Completed
Funding Award	tbc	tbc
Initiate procurement	April 2017	April 2017
Contract award	October 2017	October 2017
Scheme completed	March 2019	March 2019

Are we on track? (Issues/Risks)

AG – Programme – Previous programme has been reviewed to reflect Highways England Growth and Housing Fund announcement. SBC/HE aiming for September IDC Board to confirm award. However, further clarity on timescale of this decision is required to allow reallocation of funds. This has been raised with HE who will be reporting back this month.

AR – Budget – Scheme identified in HE Road Investment Strategy – Growth and Housing Fund to be progressed under the first funding tranche through the HE value management process. If funding confirmed, £8.7m estimated scheme costs will be made up of 50/50 split between central govt. and local sources, ie, s106 - this will release LGF budget back into SWLEP.

AR – Scheme cost – (£8.7m) Scheme costs reflect ‘future proof’ scheme and include additional structure elements required by HE to support all planned local growth. The 50% contribution developers yet to be agreed.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

£Ms	2015/16	2016/17				2017/18	2018/19	Total
		Q1	Q2	Q3	Q4			
Profile (LGF)						1.850	1.850	3.700
Actual								

Total project spend to date = £0 out of a total project budget of £3.7m

What have we done this in the past two months?

- Financial – Discussions on-going with Highways England and developers.

What do we need to do in the next 2 months (Actions)

- Programme – HE to confirm programme for final decision
- Funding – SBC to complete options assessment and confirm mechanism for securing s106 contributions.

**LEP Programmes
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/006/JNC16	M4 Junction 16	Tim Mann	Swindon Borough Council	AR	AG	

Project Description

Major improvements to M4 junction 16 slip roads and approaches in order to support delivery of Wichelstowe housing development.

What does our path look like? (Milestones)

Milestone	Forecast/Actual
Issue tender (PQQ)	Jan 2016 - complete
Achieve technical approval	Mar 2016 - complete
Issue tender (ITT)	Apr 2016 - complete
Appoint contractor	Jun 2016/Aug 2016
Mobilise and commence construction	Jul 2016/Sep 2016
Complete construction	Dec 2017/Feb 2018

Are we on track? (Issues/Risks)

G – Funding – LEP FBC approved. Awaiting LEP comments on GPIF proposal.
G – Construction – Contractor is starting to mobilise but awaiting establishment of contract. Start-up meetings being arranged.
G – Design – Contractor to commence design elements.
AR – Land – Purchases imminent.
AG – Procurement – Contractor selected. Delays encountered but final contractual issues now being resolved.
AG – Project Mgt – Comms are ongoing.

What are we spending?

£Ms	2014/15	2015/16	2016/2017				2017/18	Total
			Q1	Q2	Q3	Q4		
Profile (LGF)		0.88	0.01	0.2	2.00	3.00	2.96	5.92*
Actual (LGF)	0.28	0.88	-0.127					1.03

Total project spend to date = £1.03m out of a total project budget of £11.43

*£3.12 to be paid back to Rapid Transit budget in 2019/20

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What have we done in the last 2 months?	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Funding – Proposed simplified GPIF agreement submitted to LEP. S151 Officers approved LEP FBC. • Design – Technical approval granted subject to conditions. • Site works – Advanced scrub clearance works complete. • Partners – Legal agreement sealed. • Land – Land discussions progressing. • Procurement – Contractor selected. • Project Mgt – Public drop-in sessions held. 	<ul style="list-style-type: none"> • Funding – Conclude GPIF agreement (TM, Sep/Oct 16). • Design – Resolve conditions of TA (TM, ongoing). • Land – Complete purchases (TM, Aug 16). • Procurement – Establish contract (TM, Aug/Sep 16). • Construction – Commence works (TM/contractor, Sep 16).

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/007/MH	Corsham - Mansion House	Angela Hays	Wiltshire Council	AR	R	

Project Description

Renovation and conversion of Mansion House building in Corsham to create incubation space for businesses working within the digital or innovation sectors and teaching space to facilitate the opportunity to deliver both higher-education courses and schools engagement.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Appoint Project Team	Nov/Dec 2015	Feb 2016
Detailed design	May 2016	October 2016
Submit planning application	May 2016	November 2016
Tender issue	June 2016	December 2016
Planning application approval	July 2016	February 2017
Contract award	September 2016	February 2017
Construction commence	September 2016	June 2017
Construction complete	June 2017	December 2017

Are we on track? (Issues/Risks)

R – A more detailed articulation of the delivery programme has been developed by appointed project managers ARUP. This revised plan has resulted in the forecast milestones being updated. The construction is still planned to complete in financial year 17/18 as per the original submission.

The original project timescale and accompanying masterplan was based on an initial high level review of the project. Now that more detailed project work has been undertaken and consultants appointed the project timescale requires updating. The original project plan also did not take into account a number of project unknowns/gaps in information - these have now been assessed and more information provided.

Based on this change to the milestones a project change control notification will need to be produced and presented to the SWLEP.

**LEP Programmes
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What are we spending?

£Ms	2015/2016				2016/2017				2017/18	2018/19	Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Profile (LGF)				£0.026m	£0.005m	£0.025m	£0.130m	£0.100m	£1.855m	£0.359m	£2.5m
Actual	£0.001m	£0.017m	£0.004	£0.008m	£0.013m	£0.002m					£0.045m

Total project spend to date £0.045m

Total project cost £2.5m

A change control will be submitted to the LEP to reflect the above proposed changes to the profile.

What have we done this month?

- Carry out bat emergent surveys
- Established commitment from BSU to project
- Write accommodation schedule
- Recruit M&E and C&S
- Developed concept designs
- Initial cost plan developed
- Old fire station visit

What do we need to do in the next 2 months (Actions)

- Assess current designs and finalise proposals
- Pre-planning engagement with conservation officers
- Engage with stakeholders regarding future interest in the mansion house
- Produce project change control notification

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/008/SBX	Swindon Bus Exchange	Deborah Heenan	Swindon Borough Council	AR	AR	

Project Description

Construction of new bus exchange on Fleming Way.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/Actual	
Funding Approval (SBC)	2014	Completed	<p>AR – Programme: Milestones have been updated to reflect the slippage with the Bus Exchange scheme resulting from the CPO process and the subsequent Judicial Review by one landowner. Negotiations are continuing with the landowner to resolve the outstanding JR challenge.</p> <p>The Health Centre element of the scheme is progressing to programme.</p> <p>AR – Design: The detailed design of the Bus Exchange cannot be commissioned until the land issues have been resolved, to minimise the risk of abortive work and costs. This will then have attendant impacts upon the rest of the programme as reflected in the adjusted milestones.</p> <p>As a mitigation measure, a review is being commissioned of the Bus Exchange options to identify alternative layouts that would achieve the same objectives as the current proposal but would negate the land issues currently delaying scheme delivery.</p>
Legal Agreement with Bus Operators	2014	Completed	
LGF approval	2014	Completed	
CPO for land approved	January 2016	February 2016	
Carfax Car Park demolition completed	January 2016	January 2016	
Construction of new Health Centre commences	February 2016	January 2016	
Detailed design completed and reserved matters planning application submitted	March 2016	March 2017	
Stopping up Order for Bus Exchange granted	April 2016	April 2017	
Planning permission granted	July 2016	July 2017	
Build Contract procured	September 2016	September 2017	
Construction start on site	September 2016	October 2017	
Temporary Bus Station construction start	December 2016	August 2017	
Temporary Bus Station opens	March 2017	October 2017	
NHS take possession of new	February 2017	February 2017	

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Health Centre		
Bus Exchange construction completes	May 2018	June 2019

What are we spending?

£Ms	2016/2017				2017/18	2018/19	2019/20	Total
	Q1	Q2	Q3	Q4				
Profile (LGF)	0	0	0	0	1.1	1.7	0.2	3.00
Actual (against LGF)								

Total project spend to date = £0m out of a total project budget of £6 million.

What have we done in the past 2 months? What do we need to do in the next 2 months (Actions)

<ul style="list-style-type: none"> • Construction of the new Health Centre is progressing. • Negotiations have continued with the landowner to resolve the JR challenge. • A review of Bus Exchange options has commenced to provide contingency in relation to the land acquisition issues. 	<ul style="list-style-type: none"> • Complete the review of Bus Exchange options. • Complete negotiations with land owners to resolve the JR challenge. • Prepare the design brief ready for issue once the land negotiations have been completed.
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**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1617/009/YWA	A350 Yarnbrook/West Ashton Relief Road	Robert Murphy	Wiltshire Council	AR	AR	

Project Description

Construction of a relief road from the A350 in the Yarnbrook and West Ashton area located to the south east of Trowbridge. The scheme will unlock the Ashton Park development of 2,600 homes and 15ha of employment land.

What does our path look like? (Gantt Chart)

Milestone	Baseline	Estimated Date
OBC approval	April 2015	April 2015
Planning application submission by developer	May 2015	May 2015
Outline planning application determination	May 2015 to January 2016	May 2015 to Feb 2017
S106 agreements	February 2016 to May 2016	February 2017 to June 2017
Outline planning permission approval	February 2016 to May 2016	February 2017 to June 2017
Procurement / Tendering	September 2016 to February 2017	August 2017 to January 2018
Develop Full Business Case	October 2016 – May 2017	September 2017 – March 2018
FBC submission to SWLEP Board	May 2017	March 2018
FBC approval	July 2017	May 2018
Detailed design	March 2017 – March 2018	Feb 2018 – Feb 2019
Construction	April 2018 – March 2021	March 2019 – March 2021
Opening date	April 2021	April 2021

Are we on track? (Issues/Risks)

RA – Programme / Costs

There continues to be an issue with ecology matters in relation to dealing with the planning application for the Ashton Park strategic site, with a particular focus on the Habitats Directive Assessment. However, it is anticipated that this is nearing a resolution. These issues will have an impact on the scheme's proposed programme (milestones) and spend profile. A 'LGF Project Change Control Notification to SWLEP Commissioning Group' will need to be submitted once there is clarity on the planning application and associated legal agreement(s).

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/21	Total
EMs							
Profile		£0.117m		£0.383m	£1.9m	£3.1m	£5.5m
Actual	£0.117m						£0.117m

Total project spend to date: £0.117m

Total project cost: £17.094m (to be updated following FBC development)

A change control will be developed and submitted to the LEP to reflect the above proposed changes to the profile.

What have we done this month (Progress)

- Further consideration of the Ashton Park planning application including phasing of the development in relation to the provision of the YWARR.

What do we need to do in the next 2 months (Actions)

- Continue to work through the planning application process (Michael Kilmister, Development Control Team Leader (Central)).
- Ongoing discussions with the Ashton Park developer regarding scheme delivery (Phil Tilley, Highways Development Control Officer).

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/16/17/010/JNC17	M4 J17 Capacity Improvement	Kingsley Hampton	Wiltshire Council	AG	AG	

Project Description

Capacity improvements to M4 junction 17 in order to support housing development in Chippenham.

What does our path look like? (Gantt Chart)	Are we on track? (Issues/Risks)																																				
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Start Estimate</th> <th>Completed By</th> </tr> </thead> <tbody> <tr> <td>M4 Part Signalisation Scheme Delivery 350 days</td> <td></td> <td></td> </tr> <tr> <td>Award of Commission</td> <td>-</td> <td>June 2016</td> </tr> <tr> <td>Appraisal Specification Report</td> <td>July 2016</td> <td>August 2016</td> </tr> <tr> <td>Section 6</td> <td>July 2016</td> <td>August 2016</td> </tr> <tr> <td>Outline Business Case</td> <td>July 2016</td> <td>Sept 2016</td> </tr> <tr> <td>Detailed Design</td> <td>June 2016</td> <td>Sept 2016</td> </tr> <tr> <td>Seek SWLEP Approvals</td> <td>Sept 2016</td> <td>Nov 2016</td> </tr> <tr> <td>Full Business Case</td> <td>Nov 2016</td> <td>Dec 2016</td> </tr> <tr> <td>Procurement</td> <td>July 2016</td> <td>Dec 2016</td> </tr> <tr> <td>SWLEP FBC Approval</td> <td>Sept 2016</td> <td>Jan 2017</td> </tr> <tr> <td>Construction</td> <td>June 2017</td> <td>Oct 2017</td> </tr> </tbody> </table> <p>The above timescale is subject to securing the relevant approvals from Wiltshire Council and the LEP.</p>	Milestone	Start Estimate	Completed By	M4 Part Signalisation Scheme Delivery 350 days			Award of Commission	-	June 2016	Appraisal Specification Report	July 2016	August 2016	Section 6	July 2016	August 2016	Outline Business Case	July 2016	Sept 2016	Detailed Design	June 2016	Sept 2016	Seek SWLEP Approvals	Sept 2016	Nov 2016	Full Business Case	Nov 2016	Dec 2016	Procurement	July 2016	Dec 2016	SWLEP FBC Approval	Sept 2016	Jan 2017	Construction	June 2017	Oct 2017	<p>AG – Programme Highways England has a holding order related to the impact of future development growth in Chippenham on the M4 J17. As this was not able to be resolved as part of the now postponed EiP into the Chippenham Site Allocations DPD, there is now the urgent need to deliver the M4 J17 scheme as soon as possible. Subject to ongoing discussions with Highways England, the emerging OBC will set out a proportional scheme programme more in line with the original SEP proposition (i.e. delivery 2016/17). Therefore, there will be a need for programme re-baselining and spend re-profiling at this point as part of ITA and SWLEP Board approval process. Given the above, an ‘LGF Project Change Control Notification to SWLEP Commissioning Group’ will need to be submitted within the process.</p> <p>AR – Costs Given the above, the current LGF allocation of £0.5m in 2019/20 either needs to be re-profiled or an alternative method needs to be found to ‘forward fund’ the scheme.</p> <p>The current high level scheme cost was originally estimated at</p>
Milestone	Start Estimate	Completed By																																			
M4 Part Signalisation Scheme Delivery 350 days																																					
Award of Commission	-	June 2016																																			
Appraisal Specification Report	July 2016	August 2016																																			
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SWLEP FBC Approval	Sept 2016	Jan 2017																																			
Construction	June 2017	Oct 2017																																			

Department for Transport – LGF (Growth Deal 1)

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(i)	New Eastern Villages Great Stall Bridge	Peter Morgan	Swindon Borough Council	AR	AG	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the construction of a new bridge over the A419 to provide provision for a link from the development to the town centre.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Viability Review	-	Mar 2016
Preliminary design completed	July 2016	May 2017
Planning application granted	August 2017	Nov 2017
(SoS call in/Public Enquiry)	August 2018	Nov 2018
Detailed design/ tender preparation	August 2019	Feb 2019
Tender issue	January 2021	Mar 2019
Construction commence	January 2021	Oct 2019
Construction complete	May 2022	April 2022

Are we on track? (Issues/Risks)

AG – Cost Regularly reviewed. £3.5m of grant currently allocated to 18/19 against estimated spend of £1.5m. Currently within budget however forecast spend profile and LGF grant profile for 2018/19 will need to be reviewed.

AG – Project scope – Strategic hierarchy review for NEV may result in a change of scope from the original scheme, ie options to be considered for specification to include all traffic rather than the original scope of public transport, pedestrian and cycle use.

AG – Time – Design work is on hold pending the completion of the strategic hierarchy review for the NEV development. This review has been commissioned to reflect the outline planning applications submitted for parts of the NEV development. Modelling data from this review will inform scheme design.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

	15-16				Total	16-17				Total	17/18	18/19	19/20	20/21	21/22	TOTAL
	Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4							
Approved LGF Profile											0.500	3.500	3.600			7.600
Actual Spend Incurred																

Total project spend to date = £0m out of a total project budget of £17.92m

What have we done in the last 2 months

- CH2M progressing route hierarchy and modelling study to inform preliminary design – due end September 2016

What do we need to do in the next 2 months (Actions)

- Start design once modelling is complete.
- Complete assessment of procurement options

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(ia)	New Eastern Villages Greenbridge Roundabout	Peter Morgan	Swindon Borough Council	AG	AG	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the improvement of the layout of Greenbridge Roundabout to support increased traffic flows.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Design completed	25 September 2015	September 15
Tender issued	December 2015	08 December 15
Tender returns	Feb 2016	02 Feb 2016
Start on site	March 2016	April 2016
Complete on site	November 2016	January 2017

Are we on track? (Issues/Risks)

G – Cost – Project still continuing within budget.
G - Quality – Currently no issues with quality.
AG – Time – Programme has slipped due to unexpected ground conditions and additional works required. Programmed completion is currently January 2017. Mitigation: continue work with contractor to address slippage issues by ensuring that scheme will complete in January, as per revised programme

What are we spending?

	15-16				Total	16-17				Total	17/18	18/19	19/20	20/21	21/22	TOTAL
	Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4							
Approved LGF Profile					0.591					1.409						2.000
Actual Spend Incurred (LGF)			0.145	0.446	0.591	0.612	0.364			0.976						1.567

Total project spend to date = £1.57m out of a total project budget of £5.3m

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What have we done in the last 2 months	What do we need to do in the next 2 months (Actions)
<ul style="list-style-type: none"> • Construction works – drainage, kerbing and swales underway • Fortnightly highways newsletter has been published • Drainage works 60% complete. Kerbing works 55% complete • Road foundation 80% complete on Dorcan Way & Greenbridge Central • Final stages of road re-construction on Slade Drive & Swindon Rd 	<ul style="list-style-type: none"> • Continue with works on site.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iib)	New Eastern Villages Mitigation West of A419 Package 2	Peter Morgan	Swindon Borough Council	G	G	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the improvement of the layout of the A3102 Oxford Rd/Nythe Rd junction, Piccadilly roundabout and Coate roundabout to support increased traffic flows.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast / Actual
Initial site surveys	November 2015	November 2015
Preliminary design	December 2018	December 2018
Detailed Design/tender documents	November 2019	November 2019
Complete on site	March 2021	March 2021

Are we on track? (Issues / Risks)

G – Cost – Project still within original predicted budget. Scheme spend estimated to start in 2019/20. Anticipated LEP grant of £0.5m in 19/20 and £1.5m in 20/21.

G - Quality – Currently no issues with quality.

G – Time – Programme still on original path.

What are we spending?

	15-16				Total	16-17				Total	17/18	18/19	19/20	20/21	21/22	TOTAL
	Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4							
Approved LGF Profile												0.500	1.500			2.000
Actual Spend Incurred																

Total project spend to date = £0 out of a total project budget of £2.61m

What have we done in the last 2 months

N/A

What do we need to do in the next 2 months (Actions)

N/A

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/003/EV(iii)	New Eastern Villages A420 Gablecross & Police Station	Robert Sweetnam	Swindon Borough Council	AR	AR	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves improvements along the length of the existing A420 in the area to accommodate the impact of increased traffic and to preserve journey time reliability on the strategic route.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Feasibility modelling	December 2015	December 2016
Preliminary design	June 2016	June 2017
Approvals to proceed to tender	July 2016	January 2017
Detailed design	April 2017	March 2018
Contract award	August 2017	October 2017
Construction commence	September 2017	November 2017
Construction complete	August 2018	October 2018

Are we on track? (Issues/Risks)

AR – Costs – Uncertainty of cost. Feasibility modelling should provide clarity. £2.459m of LGF funding currently allocated in 16/17, whereas majority of spend profile is now expected in 17/18 and 18/19.

G – Quality – No effect currently anticipated on quality due to delays – the delays incurred are for the purpose of maintaining quality and avoiding abortive work.

AR – Time – Design work is on hold pending the completion of the strategic hierarchy review for the NEV development. This review has been commissioned to reflect the outline planning applications submitted for parts of the NEV development. Modelling data from this review will inform scheme design. Construction forecast to be completed October 2018, which limits the delay to two months.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

	15-16				Total	16-17				Total	17/18	18/19	19/20	20/21	21/22	TOTAL
	Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4							
Approved LGF Profile				0.041	0.041					2.459						2.500
Actual Spend (LGF)				0.041	0.041	0.022				0.022						0.063

Total project spend to date = £0.06m out of a total project budget of £5.37m

What have we done in the last 2 months

- CH2M progressing route hierarchy and modelling study to inform preliminary design – due end September 2016
- Engagement with key stakeholders on revised NEV Masterplan
- Preparation to initiate A420 user group forum
- Review procurement methodology

What do we need to do in the next 2 months (Actions)

- Review CH2M study and use outputs to inform design work
- Continue engagement with key stakeholders and progress A420 user group forum.
- User group leaflet drop planned September 2016 and launch by end October 2016

Department for Transport - Retained

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1516/003/EV(iv)	New Eastern Villages Southern Connector Road	Tom Campbell	Swindon Borough Council	AR	AR	

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the construction of a new link road connecting the new development to the Commonhead Roundabout of the A419.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Preliminary survey work	January 2016	February 2016
Preliminary design completed	February 2016	September 2016
Public consultation	May 2016	March 2016
Protected Species surveys	August 2016	August 2016
Planning application submission	March 2017	May 2017
Planning application granted	September 2017	November 2017
Land acquisition (CPO) begin	August 2017	April 2017
Land acquisition (CPO) complete	April 2019	April 2019
(SoS call in/Public Inquiry)	May 2018	May 2018
Developed design/ tender prep'n	April 2019	July 2018
Tender issue	October 2019	January 2019
Final confirmation DfT funding	October 2019	October 2019
Contractor detailed design	April 2020	April 2020
Construction commence	October 2019	October 2019
Construction complete	April 2021	April 2021

Are we on track? (Issues/Risks)

AR – Cost –increased due to specification changes, increased risk allowance and land costs (following Land Agent’s review).

G – Quality – Currently no quality issues.

G – Time – Despite Minor slippages in preliminary design and planning application, the project is on track to achieve overall baseline deadlines.

AG –Programme - Archaeological remains found in area. Surveys will determine impact on scheme.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

	15-16				Total	16-17				Total	17/18	18/19	19/20	20/21	21/22	TOTAL
	Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4							
Profile (LGF)													5.800	5.800		11.600
Actual (LGF)																

Total project spend to date = £0 out of a total project budget of £20.95m

What have we done in the last 2 months?

- Hydrogeological investigations, Arboriculture and geophysical surveys
- Held landowners information event
- Technical consultation with Highway England
- Completed Drainage Data Review
- Reviewed land acquisition costs

What do we need to do in the next 2 months (Actions)

- Continue hydrogeological and geophysical surveys
- Refine highway alignment
- Further engagement with landowners
- Technical consultation with Environment Agency
- Complete arboriculture report

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1516/003/EV(v)	New Eastern Villages White Hart Junction	Peter Morgan	Swindon Borough Council	AR	AR	↑

Project Description

One of six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon. This project involves the significant improvement of the existing White Hart Junction of the A419/A420.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Preliminary design stage 1	February 2015	February 2015
Preliminary design stage 2	September 2016	May 2017
Planning application granted	February 2017	Nov 2017
Land acquisition (CPO)	June 2017	Feb 2019
(SoS call in/Public Enquiry)	February 2018	Nov 2018
Detailed design/ tender preparation	June 2018	Feb 2019
Tender issue	January 2019	Mar 2019
Construction commence	January 2019	Oct 2019
Construction complete	January 2021	Sep 2021

Are we on track? (Issues/Risks)

AR – Cost – cost estimates and site constraints being reviewed by client team. Awaiting update on land costs for CPO. The results of the QRA have increased the estimate by a further £2m. LGF grant not formally approved, therefore not profiled below. Anticipated grant of £600k in 16/17, £400k in 17/18, £11m in 19/20 and £10.5m in 20/21

G - Quality – Currently no issues with quality.

AR – Time – Design work is on hold pending the completion of the strategic hierarchy review for the NEV development. This review has been commissioned to reflect the outline planning applications submitted for parts of the NEV development. Modelling data from this review will inform scheme design. Change control form issued in April 2016 linked to prelim design however there has been further delay.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

	15-16				Total	16-17				Total	17/18	18/19	19/20	20/21	21/22	TOTAL
	Q1	Q2	Q3	Q4		Q1	Q2	Q3	Q4							
Approved LGF Profile										1.000			11.000	10.500		22.500
Actual Spend Incurred (LGF)																

Total project spend to date = £0 out of a total project budget of £32.8m

What have we done this month?

- CH2M progressing review of route hierarchy
- Reviewing procurement methodology
- Held initial meeting with Network Rail to discuss new bridges across the railway

What do we need to do in the next 2 months (Actions)

- Follow up initial meeting with Network Rail
- Meet with Highways England to discuss implications for A419
- Assess CPO requirements
- Undertake Drainage Survey

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1516/003/EV(vi)	New Eastern Villages Business Case	Laura Jones	Swindon Borough Council	AR	AR	

Project Description

Development of the Full Business Case to underpin the six transport projects to support the construction of 8,000 homes in the New Eastern Villages development to the east of Swindon.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Management and Commercial Case workshops completed	September 2015	Completed
Options Appraisal Report completed	December 2015	Completed May 2016
Appraisal Specification Report completed	December 2015	Completed May 2016
Submission of OAR and ASR to DfT for review	December 2015	Completed June 2016
Receipt of comments from DfT and agreement of next stage	January 2016	September 2016
Completion of Full Business Case	April 2016	December 2016

Are we on track? (Issues/Risks)

AR – Programme: The submission of the OAR and ASR to the DfT slipped from the original programme as these reports could not be finalised until the updated Base Model for the Swindon Transport Model had been prepared. The revised programme for submission was agreed with the DfT, and all reports were submitted in June 2016. Due to the volume of work, the DfT officials have been unable to respond as quickly as originally anticipated, thereby incurring further slippage.

G – Cost: This work is currently on budget.

**LEP Programmes
Highlight Report to Board (14 September 2016)**



What are we spending?

£Ms	2015/2016	2016/2017				2017/18	Total
		Q1	Q2	Q3	Q4		
Profile (LGF)	0.382	0.061	0.057				0.500
Actual (against LGF)	0.382	0.014					0.396

Total project spend to date = £0.396m out of a total project budget of £0.5 million.

What have we done in the past 2 months?

- Submitted the draft OAR and ASR to the DfT for review, along with the Local Model Validation Report for the updated Base Model for the Swindon Transport Model
- Liaised with DfT officials regarding the programme for the Business Case work

What do we need to do in the next 2 months (Actions)

- Review the comments from DfT officials once these are received
- Agree the forward programme for the Full Business Case with DfT

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
DFT/1617/004/CSH	Chippenham Station Redevelopment	Rory Bowen	Wiltshire Council	G	AG	

Project Description

Enhancement of station facilities including increased car parking, railway crossing provision, retail facilities and public realm improvements.

What does our path look like? (Milestones)		Are we on track? (Issues/Risks)
Activity	Completion Date	<p>G SOBC, OAR and ASR received from consultant</p> <p>G Letter of support received from Network Rail to develop Scheme Options 7/8</p> <p>AG Basic Assets Protection Agreement completed by Network Rail and awaited by Wiltshire Council for review and acceptance</p> <p>AG Specification for further work underway</p> <p>AG DfT informed of alterations to spending profiles following project development workshop in September</p>
Establish Communications and Stakeholder Engagement Plan	Complete	
Develop and agree outline project plan	Complete	
Assess car parking figures and potential revenue	Complete	
Undertake Land Grab to ensure land reserved for project to be development	Complete	
Gain early funding agreement with DfT/BIS to continue to develop Stage 2 / OBC	Complete	
Further develop Risk/Issue register	Complete	
Identify Land Consents	Complete	
Develop Land Strategy (land Grab)	Complete	
Environmental Appraisal (DBA Archaeological; Geo survey; Ground Conditions report)	Complete	
Environmental Impact Assessment	Complete	
Draft Basic Assets Protection Agreement	Complete	
Expedite full engagement of NR and GWR	Complete	
Develop Project Requirements from Masterplan work	Complete	
Complete Project Feasibility Report precursor to project requirements	Complete	
Option Assessment Report	Complete	
Appraisal Specification Report	Complete	
Single Option Selection / Approval in Principle (Pre-detailed design)	Complete	

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Approval Period and gateway communications	Sep - 16
Procurement and commencement of GRIP 4/OBC	Sep - 16

A detailed project plan is being produced by our contracted project management team.

What are we spending?

£Ms	2015/2016				2016/2017				2017/2018	2018/2019	Total
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Profile	£0.028m				£0.095m	£0.050m	£0.177m				£0.350m
Actual	£0.024m			£0.004m	£0.032m						£0.06m

Total project spend to date: £0.060m

Total project cost: £34.0m (to be updated after Network Rail workshop)

A detailed projection will be produced following the September project scoping workshop.

What have we done in the last month?

- Received SOBC, ASR and OAR from consultant and shared at Steering Group meeting
- Received letter of broad support for further development of the scheme from Network Rail
- Updated progress to DfT to their satisfaction
- Commenced specification for next steps

What do we need to do in the next 2 months (Actions)

- Project scoping workshop with Network Rail
- Clarify with DfT what is expected and timeline for scheme approval – e.g. mix of OBC/FBC/GRIP
- Receive, review and sign BAPA
- Procure next phase of development work
- Develop project plan with NR and GWR

City Deal

LEP Programmes Highlight Report to Board (14 September 2016)



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LGF/1516/006/CD	Swindon & Wiltshire Higher Futures	Mandy Timbrell	LEP Partnership – SBC/WC	AG	AR	

Project Description

Provision of skills brokerage team to link businesses and military Service Leavers to Level 4 courses provided by out of area Higher Education providers. Aim to address skills gap employers experience at higher levels.

What does our path look like? (Milestones)			Are we on track? (Issues)
Activity	Target Completion Date	Current Forecast Date	
Marketing/Communications			<p>G – Cost: Spend is in line with profile</p> <p>RA – Time: Time scales for the revised plan have changed to red amber, as outputs are slow to achieve</p> <p>RA – Delivery: Largely on track based on revised Implementation Plan and progress being made towards implementation, however the programme is behind in relation to the achievement of outputs.</p> <p>Further issues/risks</p> <ul style="list-style-type: none"> Website is critically behind schedule and is having an adverse affect on the programme Work ongoing to develop offer for the military to enable smooth signposting with partners, however concerns raised over the need for a military offer as it was deemed unnecessary Low numbers achieved against profiled outputs to date, work ongoing to target specific sectors and sales training
Branding Developed and agreed	Jan 2016	August 2016	
Temporary branding agreed in line with LEP family	Mar 2016	Complete	
Develop Learner & employer collateral	March 2016	August 2016	
Launch activity	March –Sept 2016	April – Sept 2016	
Update pages on LEP, Work Wiltshire and SBC websites	Mar – Sept 2016	Mar – Sept 2016	
Launch website goes live	Feb 2016	TBC	
Business Engagement			
Revise MOU / membership process	Jan 2016	June 2016	
Phase 1 co-production meetings	April 2016	August 2016	
Engage phase 2 employers	Sept 2016	Sept 2016	
Military Engagement			
Develop ways of working with CTP	March 2016	June 2016	
Review Learner Engagement Strategy	June 2016	June 2016	
Identify first cohort of military leavers/ spouses / veterans	May 2016	Jan 2017	
Deliver first courses for military Leavers	Sept 2016	Jan 2017	
Pathfinder Learning Providers			

**LEP Programmes
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Phase 1 co-production meetings	Feb-April 2016	August 2016
Development of the HF Offer	April 2016	August 2016
Convene strategic group to develop degree apprenticeships	June 2016	September 2016
Business Processes		
Confirm final budget for 16/17	Feb 2016	Complete
Confirm outputs profile, income and budget	March 2016	Complete
Data and admin systems in place (CRM)	April 2016	Complete

- to be accessed for the team
- Awaiting response from BIS on next steps to review outputs

What are we spending? (Total Project)

£Ms	2015/2016				2016/2017				2017/2018				2018/2019				2019/2020				2020/21	
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
Profile				0.374				0.352				0.337				0.347				0.358		
Actual				0.320																		

What have we done this month (Progress)

- Meetings with employers, followed up leads, agreed ways of working with further veterans associations.
- Completed TNA, provided recommendations and moved to HEI introduction stage with our business in Porton Down
- Followed up on learner leads from transition fair and have supported our first learner
- Met with resettlement officers at RNS Yeovilton, Our Wilton and Wiltshire Carer support and agreed to work collaboratively
- Delivered first “grow your people, grow your business” insight session, for the Digital technology sector – well attended and

What do we need to do in the next 2 months (Actions)

- Action plan attached with full detail of mitigation activity
- Finalise business plan with input from team
- Produce marketing materials for all audiences.
- Further develop Evolutive, adding business contacts and produce reports
- Arrange sales training for the team to support with converting leads into learners
- Develop processes for taking payments from HEIs and businesses ready for charging

**LEP Programmes
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positive feedback received

- Delivered a providers day on 13th July, bringing together the HEIs, FE sector and private providers with speakers from the armed forces – good attendance
- Swindon launch – South west Expo, media coverage, delivery of workshop and introducing guest speaker
- Evolutive CRM systems being used to capture all meeting notes and start reporting
- Met with SWLEP PB and JO to discuss new website, taking forward actions to progress website development asap
- Visited BMW to hear about their Degree apprenticeship strategy, this will inform our degree apprenticeship working group.
- Met with UWE and received update on degree apprenticeships, work based learning offer and blended learning
- Attended armed forces day celebrations, promoting Higher Futures and engaging with charities and potential learners
- Completed the review of outputs and financial profiling and produced paper for BIS to renegotiate outputs.
- Met with Maj Claudia Harvey, to agree skills mapping for serving personnel – agreed to promote HF

- Continue to test charging model and keep records of feedback.
- Convene task and finish group to plan a degree apprenticeships strategy, maximising on HEFCE support funding
- Finalise the employer engagement strategy and marketing strategy.
- Continue engaging with employers to promote HF, understand their higher level skills needs and test out the brokerage model.

- Agree on next steps for website and put project together to implement

- Plan and deliver further targeted insight sessions – life sciences, financial and leadership and management

Careers and Enterprise Company (CEC)

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GEN/001/CEC	Swindon & Wiltshire Enterprise Adviser Network	Laura Eames (Wiltshire Council)	Wiltshire Council & Swindon Borough Council		G	

Project Description

Matching of senior managers from local businesses with secondary schools and Special Schools to support careers advice strategy and development of Employer Engagement Plans. The plans will describe how the schools will integrate employers into young people careers education in order to improve educational outputs and destinations.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Quarter 2 (Jan-Mar 16) claim and financials submitted to C&EC and signed off. Outcome reporting submitted to Pye Tait.	June 2016	Complete June 2016
Programme Management meeting and 16/17 budget review.	August 2016	Complete 2.8.16
Quarter 3 (Apr-June 16) claim and financials submitted to C&EC.	August 2016	Complete Aug 2016
2016/17 funding contracts signed and grant offer letter returned to CEC.	August 2016	Complete Aug 2016
Swindon & Wiltshire EA networking sessions	August 2016	Aug 2016
Swindon & Wiltshire Taskforce	September 2016	September 2016
Swindon & Wiltshire EA/Schools events	October 2016	October 2016

Are we on track? (Issues/Risks)

G – Delivery mechanism: Engaging schools to join the SWEAN - schools bombarded with offers of support/provision and have limited capacity. EC role key in supporting schools to understand how EAN can add value, increase business engagement in education and deliver high quality CEIAG. School 'buy in' vital if the network is to grow and become sustainable. Attracting high calibre, senior EA's from business can be a significant undertaking for an SME. Similarly, an existing EA may be unable to continue with role due to relocating, reduced capacity etc. Project team developing a pool of sector-based experts as pipeline EA's available to help mitigate against this risk. Ensuring EA's are suitably knowledgeable, experienced and adequately skilled to perform their role is crucial in ensuring success of EAN. Localised support developed eg. EA training sessions, resource packs, online resources, social media etc EC's attend all school meetings with EA's, sharing best practise and shadowing. The project team have worked proactively to minimise the impacts of the issues above and the project has continued to achieve a large proportion of the target outputs.

**LEP Programmes
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G – Cost: £85,000 (including match) spent to date (£13,000 from start-up fund). Third financial claim submitted to the C&EC 9.08.2016. See attached financial summary of spend to date. Ensuring all EC's remain in post, an incentive payment of £25,000 will also be available in March 2017 to support the expansion of the EAN.

G – Timing: Delivery underway since January 2016. Grant offer letter confirming Yr 2 funding for 2016/17 (up to 31st August 2017) received from C&EC with 50% MATCH funding requirement based on same model of delivery as Yr 1. LA MATCH funding confirmed for Yr 2. Grant offer letter to be returned to C&EC 19th August 2016.

What are we spending?

	2015/16	2016/17	Total
£Ms			
Profile	0.125	0.1	0.225
Actual	0.049		0.049

Note: Years are academic years from September to August

What have we done this month?

Since June Highlight report:

- 40 schools/colleges & 34 Enterprise Advisers officially engaged with EAN since delivery began Jan 2016.
- Third financial claim submitted to the C&EC 9.08.2016.
- 2016/17 C&EC funding confirmed based on same model of 50:50 MATCH. Grant offer letter due to be returned to C&EC 19.8.16
- Programme Management meeting and 16/17 budget review 2.8.16
- EA networking sessions to be held 18.8.16 (Wiltshire) and 17.08.16 (Swindon).

What do we need to do in the next 2 months (Actions)

- Return signed 2016/17 grant offer letter/appendices by 19.8.16. (*LA Accountancy/Finance to sign on behalf of Accountable Body*).
- Support C&EC with appraisal of bids to C&EC Mentoring Fund to align with EAN (Aug/Sept 2016).
- Plan October EA/school/stakeholder events for Wiltshire and Swindon (October 2016).
- Plan for activity/confirmed roll-over funding for 16/17.
- Continue to monitor and record progress on delivery in line with all reporting requirements eg. Boards, Sub Groups,

**LEP Programmes
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- Ongoing 1:1 work with EC's, paired schools and EA's - completing needs analysis/working towards developing effective employer engagement strategy/increased business engagement
- More than 500 pledges received to date to Employability Charter

- C&EC, SWLEP.
- Finalise risk and communications plan for 2016/17.
- Joint press release (Aug/Sept 2016).

Department of Business Energy and Industrial Strategy (BEIS)

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GEN/002/GH	Growth Hub	Ian Durston	LEP		AG	

Project Description

Provision of an online portal to sign post businesses to relevant business support provision in the area, both from the private and public sector. Supplemented by number of business support services from Unitary Authorities with Growth Hub portal acting as 'umbrella'.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
LEP Marketing Manager in place	Sept 2016	Sept 2016
ESIF SME Growth project starts	TBA	
Complete Portal Project Manager Commissioning	Oct 2016	Oct 2016
Complete Spec for portal development	Nov 2016	Nov 2016
Complete procurement process to appoint portal development contractor	Dec 2016	Dec 2016
Complete portal development and accept	TBA	

Are we on track? (Issues/Risks)

G – Delivery to date: Delivery during 15/16 was in partnership with Inspire who managed portal and marketing plus face to face service (through Wiltshire Business Support Service Contract).

AG – Delivery Going Forward: Focus on development of more interactive portal using BEIS funding. Need to get resource in place to manage work - commissioning about to begin. Current portal to be maintained by LEP marketing manager. Face to face service being separated out and is being commissioned through ESIF SME Growth project. Wiltshire Council and Swindon Borough Council bidding.

**LEP Programmes
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What are we spending?

£Ms	2015/2016	2016/2017				2017/18	Total
		Q1	Q2	Q3	Q4		
Profile (BEIS)	0.25	0.027	0.041	0.0685	0.0685	0.205	0.66
Actual (against BEIS)	0.25	0.022					0.272

What have we done in the past 2 months?

- Determined strategy for portal development

What do we need to do in the next 2 months (Actions)

- Hand over maintenance of current portal to new LEP marketing manager
- Carry out commissioning process for portal development project manager

Growing Places Infrastructure Fund (GPIF)

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/001/CAS	GPIF – Castledown Business Park	TBA	Wiltshire Council		G	

Project Description

Development of latest phases of 33 acre Castledown Business Park in Ludgershall (office, industrial and warehouse uses).

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Repayment of loan to LEP	TBA	

Are we on track? (Issues/Risks)

G – Status: £2.54m loan paid to project in 2014/15. Payment back to LEP originally scheduled for 2015/16 but LEP Board agreed at March 2016 Board Meeting that loan will be repaid when funding is required to satisfy the drawdown requirements of other projects as they come forward.

What are we spending?

£Ms	2014/15	2015/16	2016/17	2017/18
Outgoing Loan	2.54			
Repayment	TBD			

Outgoing loan has been issued

What have we done in the past 2 months?

- None

What do we need to do in the next 2 months (Actions)

- None

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/002/KIM	GPIF – Kimmerfields	TBA	Forward Swindon		AR	TBA

Project Description

Regrading of Fleming Way in order to extend the Central Business District in Swindon town centre as part of the Kimmerfields development.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)							
Milestone	Baseline	Forecast/Actual	<p>AR – Status: £4.5m funding agreement has been signed, but release of monies is dependent on recipient entering into their own funding agreement with a developer by the end of 2016. This has not yet happened due to delays with a CPO (judicial challenge). It is unclear whether FSL expect to meet this deadline.</p>							
Enter Developer Agreement	Dec 2016	TBA								
Issue Loan to FSL	Jan 2017	TBA								
What are we spending?										
£Ms	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	
Outgoing Loan	0.15	0.384	1.866	2.1						
Repayment						1.0	1.0	1.0	1.5	
Outgoing loan has not been issued										
What have we done in the past 2 months?					What do we need to do in the next 2 months (Actions)					
<ul style="list-style-type: none"> Chased FSL on status of developer agreement 					<ul style="list-style-type: none"> Push FSL for response on whether expect developer agreement to be in place by end of 2016. 					

**LEP Programmes
Highlight Report to Board (14 September 2016)**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/003/PL	GPIF – Park Lane Corsham	TBA	Bath ASU		AG	

Project Description

Development of facilities at Bath ASU - a pharmaceutical company based in Corsham.

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Complete Funding Agreement	Aug 2016	Aug 2016
Issue Loan to Bath ASU	Sept 2016	Sept 2016

Are we on track? (Issues/Risks)

AG – Status: £1.85m loan requested. Delays have been experienced in signing the funding agreement due to issues with the security provided by the recipient. These have now been resolved and a funding agreement and release of monies is expected shortly.

What are we spending?

£Ms	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan	1.85								
Repayment			0.65	0.6	0.6				

Outgoing loan has not been issued

What have we done in the past 2 months?

- Resolved issues around security for loan

What do we need to do in the next 2 months (Actions)

- Sign funding agreement
- Issue loan to Bath ASU

**LEP Programmes
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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/004/WCH	GPIF – Wichelstowe (Jnc 16)	TBA	Swindon Borough Council		AG	

Project Description

Major improvements to M4 junction 16 slip roads and approaches in order to support delivery of Wichelstowe housing development..

What does our path look like? (Milestones)

Milestone	Baseline	Forecast/Actual
Complete Funding Agreement	Aug 2016	Aug 2016
Issue Loan to Swindon Borough Council	Sept 2016	Sept 206

Are we on track? (Issues/Risks)

AG – Status: £2.5m loan requested. There have been issues with the recipient over the complexity of the required funding agreement. A more simplified version is being looked at with discussions taking place between recipient and Ashfords.

What are we spending?

£Ms	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan	1.17	1.33							
Repayment					2.5				

Outgoing loan has not been issued

What have we done in the past 2 months?

- Proposed simplified funding agreement

What do we need to do in the next 2 months (Actions)

- Agree funding agreement with Swindon Borough Council
- Issue loan to Swindon Borough Council